

## Intern Curriculum and Calendar Sample

Outlined below is an example of how to run the internship throughout the year. Campus Directors will finalize campus specific plans with their discipleship team.

### Fall Semester

#### Community Goals

- Student Orientation + HL retreat
- Welcome Week push for community (2 gatherings + help connecting to church)
- 1 community driving event as a group (girls gathering + guys gathering)
- 2 on-the-go gatherings per intern (e.g. trip to Sonic or Walmart run - an easy activity)
- 2 one on one's with key students
- 2 houses over for hang out
- Come to House Leader meetings
- Missions Conference

#### Vocational Ministry Goals:

- Community and Institute tasks
- 1 Monday morning meeting with staff
- Identify potential students for next year
- Meet before Institute for prayer + set-up

#### Spiritual and Personal Development Goals:

- Once a month meeting as a group
- Once a month meeting with a staffer (check-ins & evaluation at end of semester)
- Books/podcasts
- Bible Reading Plan
- Memorizing Scripture

## Spring Semester

### **Community Goals:**

- 1 community driving event as a group
- 2 on-the-go gatherings per intern
- 2 one on one's with key students
- 2 houses over for hang out
- Come to House Leader meetings

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### **Vocational Ministry Goals:**

- Community and Institute tasks
- Connect potential students for next year to staffer
- 1 Monday morning meeting with staff
- Meet up before Institute for prayer + setup
- Intern Retreat
- Overseas Trip

### **Spiritual and Personal Development Goals:**

- Once a month meeting as a group
- Once a month meeting with a staffer [check-ins & evaluation at end of semester]
- Books/podcasts
- Bible Reading Plan & Scripture Memory

| Timeline  | Task   |
|-----------|--|
| June      | Summer meeting<br>Empower for Welcome Week<br>Find out availability for overseas trip and intern retreat<br>Start Bible Reading Plan |
| July      | Finalize and order books<br>Touch base with interns regarding Welcome Week   |
| August    | Finalize intern plan<br>Property workday<br>HL Retreat<br>Move in Day, Welcome Week, Student Orientation                             |
| September | First intern meeting: Expectations + Roles<br>Huddles before Institute   |
| October   | Intern meeting<br>Staffers meet individually for check-ins corresponding to internship goals and curriculum<br>LDC Event             |
| November  | Intern Retreat<br>Huddles before Institute<br>Staff check-ins  |
| December  | Intern meeting<br>Huddles before Institute<br>Staff Evaluation of semester   |
| January   | Cross Conference/Overseas Trip   |
| February  | Intern Application Open<br>Recruiting<br>Prayer Week<br>Intern meeting<br>Huddles before Institute<br>Staff Check-ins<br>LDC Event   |

| Timeline | Task  |
|----------|---|
| March    | Recruiting<br>Finalize interns for next year<br>Intern meeting<br>Huddles before Institute<br>Staff Check-ins |
| April    | Recruiting<br>Intern meeting<br>Huddles before Institute<br>Staff Check-ins                                   |
| May      | Send-off & thank you<br>Staff Evaluations   |